

JAUNT Board of Directors Meeting
JAUNT, 104 Keystone Place, Charlottesville VA
February 14, 2018 Minutes

Board Members Present

Randy Parker
Christine Appert
Audrey Dannenberg
Ray Heron
Ray East
Willie Gentry
Pat Thomas
Juandiego Wade
Dee Dee Green
Fran Hooper

Board Members Absent

Bill Wuensch
David Feisner

Non-Voting Board Members Present

Karl Carter, Buckingham
Patrice Strachan, DRPT
Chip Boyles, TJPDC/MPO
John Jones, CAT

Non-Voting Board Members Absent

Staff Present

Brad Sheffield
Karen Davis
Robin Munson

Public

None

The meeting was called to order at 10:05 am.

Roll Call: Everyone introduced themselves and the locality they represent.

Matters from the Public: None

Action Items:

- a. **Adopt Minutes of November 8, 2017**
- b. **Adopt Minutes of December 13, 2017**
- c. **Adopt Minutes of January 10, 2018**

Motion: Juan made the motion to accept the minutes. Ray East provided the second. The motion passed unanimously.

- d. **Board of Directors Committee Structure:** Brad reviewed the information about the proposed committee structure as outlined in the board packet. Brad stated that there would be roughly five members on each committee and that they would be providing recommendations to the board in an advisory capacity. Randy made the statement that sometimes a committee would just report out without any specific recommendations. Brad stated that he is working on a portal for the board to use to facilitate discussion and sharing information. He also stated that all committees will not meet every month and that board members can call in if they can't attend in person. Brad reviewed each of the following committees: Executive Committee, Finance Committee, Advocacy & Engagement Committee, Training & Safety Committee, Marketing & Outreach Committee, Planning & Technology Committee. Brad stated that the staff were eager to actively engage the board. Fran asked for language that made it clear that the full board evaluates the Director, and that the audit be included in the Finance Committee description. Randy made the statement that the committees are not fixed in stone and can be changed in the future based on need. Pat stated that this structure will help the members focus on specific topics and that she expected the number of meetings that she would have to attend to diminish. Ray East brought up the concern that the board members may not be able to advocate on behalf of their respective localities if they were not present at all of the meetings. Brad and Randy stated that if a specific issue came up in the committee that was relevant to the full board that the discussion would be brought before the board. Juan stated that the committee structure may

actually open up more dialogue where members can really speak for their constituents. Willie suggesting keeping the regular board meetings on the calendar so the board could meet if needed. Brad stated that all meetings would be public.

- a. Executive: Bill, Audrey, Randy, Pat, Fran
- b. Finance: Pat, Juan, Ray H., Dave
- c. Advocacy & Engagement: Juan, Fran, Dee Dee
- d. Training & Safety Committee: Christine, Ray H, Fran, Dee Dee, Audrey
- e. Marketing Committee: Audrey, Pat, Christine, Ray e.
- f. Planning & Tech Committee: Bill, Randy, Fran, Chip, Karl

Motion: Ray East made the motion that this new committee structure be adopted and evaluated in six months, in September. Juan provided the second. The motion passed unanimously.

- e. **Closed session:** Willie made the motion move the board into closed session. Ray East provided the second. The motion passed unanimously.

Willie read the following: *Pursuant to the Virginia Freedom of Information Act, I move that we go to a closed meeting. The subject matter of the meeting shall be personnel matters. The applicable exemption from open meeting requirements is Section 2.2-3711.A.1 of the Virginia Freedom of Information Act, which permits closed meetings to be held for:*

Discussion, consideration or interviews of prospective candidates for employment; assignment, appointment, promotion, performance, demotion, salaries, disciplining or resignation of specific public offers, appointees or employees of any public body; and evaluation of performance of departments or schools or public institutions of higher education where such evaluation will necessarily involve discussion of the performance of specific individuals.

- f. Willie made the motion move the board into closed session. Juan provided the second. The motion passed unanimously.

Willie read the following bringing the board out of closed session: *I move for a roll call vote in which each board member states that, to the best of such board member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act, and (ii) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered in the meeting by the public body. Any member who believes that there was a departure from the requirements of clauses (i) and (ii), shall so state prior to the vote, indicating the substance of the departure that, in his judgment, has taken place. The statement shall be recorded in the minutes of the public body.*

A roll call was taken and all members voted "aye."

Information & Possible Discussion:

- a. **Major Capital Projects Update:** Brad provided an update on the garage renovation project. Patrice provided an overview of the Capital Cliff. She stated that DRPT is establishing an advocacy committee and that they would be looking towards JAUNT. Patrice stated that Jennifer Mitchell wanted her to pass on her thanks for the advocacy that Brad and JAUNT provided for transit and that she specifically wanted to thank Brad and Fran for their help. Patrice stated that it was noticed and very much appreciated at the state level. Patrice asked that the board look at the federal level funding bills as well.
- b. **Service Report:** [no questions]
- c. **Financial Report:** [no questions]
- d. **Director's Report:** [no questions]

Other Business:

- a. Report from Regional Transit Partnership: Chip stated that the first meeting was organizational and that the City still needed to appoint one of its two members within the month. Randy mentioned that a retreat may be planned to help facilitate discussion about the purpose and focus of the group. Chip stated that he would be organizing a large strategic meeting during which a presenter will discuss transit in a wider scope. He stated that JAUNT board members would be invited to attend.
- b. Report from Charlottesville Area Transit: John stated that he would be presenting to Council on the 20th. John also stated that CAT was having trouble achieving its DBE goals.
- c. Matters not on the agenda

Ray E. made a motion to adjourn, Bill provided the second. The motion passed unanimously and the meeting adjourned at 11:30 am.

submitted by Karen Davis