

**JAUNT Board of Directors Meeting**  
**JAUNT, 104 Keystone Place, Charlottesville VA**  
**May 9, 2018 Minutes**

**Board Members Present**

Randy Parker  
Audrey Dannenberg  
Ray Heron  
Ray East  
Willie Gentry  
Dee Dee Green  
Fran Hooper  
Bill Wuensch  
David Feisner  
Lucas Ames  
Dian McNaught

**Board Members Absent**

Christine Appert  
Pat Thomas  
Juandiego Wade

**Non-Voting Board Members Present**

Karl Carter, Buckingham  
Chip Boyles, TJPDC/MPO  
Patrice Strachan, DRPT

**Non-Voting Board Members Absent**

John Jones, CAT

**Staff Present**

Brad Sheffield  
Karen Davis  
Robin Munson  
Matt Anderson  
Chris Rowland  
Ralph Dixon

**Public**

None

The meeting was called to order at 10:03 am.

Brad introduced Ralph Dixon, JAUNT's driver that won the CTAV Rodeo. Ralph is headed to the CTAA Rodeo in June to compete at the national level.

Brad introduced Dian McNaught as the new Nelson County Board member. She had visited the Board several months ago and Nelson County has now voted her on to JAUNT's Board.

**Roll Call:** Everyone introduced themselves and the locality they represent.

**Matters from the Public:** None

**Action Items:**

**a. Adopt Minutes of March 14, 2018**

**Motion:** Dave made the motion to accept the minutes. Ray East provided the second. The motion passed unanimously.

**b. Adopt Minutes of April 26, 2018**

**Motion:** Dave made the motion to accept the minutes. Audrey provided the second. The motion passed unanimously.

**c. Cancel August Board Meeting**

**Motion:** Dave made the motion to cancel the August Board meeting due to the CTAV Expo and training. Audrey provided the second. The motion passed unanimously.

- d. **Nomination Committee:** Juan previously volunteered to lead this group. The Board was reminded that Nomination Committee members were not allowed to run for a position. Pat and Dave agreed to be on the committee and generate a slate of officers for the June meeting.
- e. **Conflict of Interest:** There was discussion of the language in the proposed conflict of interest bylaw language. The Board requested the language be revised to remove the requirement of reporting or forms. The Board will vote on the bylaw change at the June Board meeting.

#### Information & Possible Discussion:

- a. **Future Work Sessions:** As discussed at previous Board meetings, work sessions could replace regular board meetings or be scheduled for different dates/times. No action would be taken at work sessions, but in-depth material on a given subject would be provided and direction from Board members present at the work session would be the direction JAUNT staff follow. The two topics to schedule work session for are the Transit Development Plan Goals and the Two-Year Financial Plan. Brad will send a Google Poll to determine best dates/times for these two topics.
- b. **Policy Updates:** Staff provided the three policy updates to the Board for review and comment. They will also be published on JAUNT's website for 30 days for public comment. Copies were previously sent to DRPT and CAT for comment; DRPT has already provided comment on all three policies. Comments will be incorporated before the next board meeting so they can be voted on and adopted.
- c. **Executive Annual Evaluation:** Survey Monkey will be used again. Randy agreed to review the questions but noted there is space for comments at the end.
- d. **Nelson County Service:** The issue is Wintergreen has not been paying Nelson County for their service and Nelson County has in-turn not paid JAUNT. JAUNT did suspend service for one day due to lack of payment. Staffs' concern is that other localities could see there are no penalties for not paying for service and also stop paying. The Board recommended policy language be developed that includes redlines for action. The Board also recommended the Executive Committee be consulted when a decision about service changes is required due to lack of payment.
- e. **Major Capital Projects Report:** [no questions]
- f. **Service Report:** Brad noted a dip in passengers per hour but still above where he planned and budgeted.
- g. **Financial Report:** [no questions]
- h. **Director's Report:** UVA/UVA Foundation approached JAUNT to run a service between the UVA Research Park and the Grounds. Brad has a meeting scheduled for 10 May to discuss costs and routes. Part of the discussion will be the wrap on the bus and whether it's a completely free service or if fare needs to be set.
- i. **CAT ADA Compliance Report:** [no questions]

#### Other Business:

- a. **Report from Regional Transit Partnership:** Representatives noted frustration that momentum isn't moving forward and issues between the City and County seem to be the focus. Chip noted JAUNT's presence is a stabilizing force at the table.
  - i. The RTP is also making a trip to [Clemson Area Transit](#) to see that region with multiple localities around a major city. They are able to provide this service for free to everyone. The date of the trip is TBD.

- b. **Report from Charlottesville Area Transit:** CAT's Comprehensive Review only identified three findings, but John can provide an update if he's able to participate in the next Board meeting.
- c. **Matters not on the agenda:**
  - i. **"Why Transit"** – At the request of the RTP, a [consultant](#) is providing a presentation about transit on 31 May at 6pm at City Space. Everyone is invited and encouraged to attend.
  - ii. **Community Work Sessions** – These work sessions were canceled as it proved more difficult to find the right time and place to gather community input. Staff will try planning earlier next year to make this happen.

Dave made a motion to adjourn, Audrey provided the second. The motion passed unanimously and the meeting adjourned at 11:24 am.

submitted by Christopher Rowland