

Director's Report

June 2018

Board Information

Phyllis Williams: Unsung Hero Award – As we mentioned at the last meeting, Phyllis Williams was awarded the VTA 2018 Unsung Hero Award on May 23 at the VTA awards luncheon. Phyllis started as a driver June 2016 and now serves as a reservationist, dispatcher, and a CDL trainer. She has been invaluable to helping shape our training efforts for new staff and drivers. I hope to have her come to the Board meeting to have the Board recognize her for the achievement.

Virginia Transit Association Conference – Brad, Karen and Fran attended the annual Virginia Transit Association conference in Richmond. Brad presented on the topic of lessons learned working with decisionmakers; specifically, the recent transit capital funding discussions in the General Assembly.

Reschedule July 11th Meeting – On July 11th, the American Public Transportation Association will hold a “Mobility Summit” in Washington DC to discuss the future of mobility in public transportation. The topic is of significant interest to JAUNT’s staff and we think it is vital that we attend. Staff is asking that the Board reschedule its July meeting to a date agreed upon. Staff intended to hold a worksession in July on the strategic plan and Transit Development Plan goals and objectives. The time will still be in the morning, and a survey for a date has gone out to Board members to weigh in on the best date.

Garage Renovations – JAUNT’s garage renovations are hitting a few bumps, mainly related to securing a temporary location. JAUNT is working with DRPT on review of the plans, ensuring all changes are made to adhere to engineering expectations and requirements. After that step staff hopes we can set a start date and beginning demolition. The most concerning delay is with establishing a temporary location at Albemarle School’s Pupil Transportation garage. JAUNT has not been able to find a reasonable location to relocate its maintenance operations, but we are fortunate to have ACPS offer a bay for our maintenance needs. This has come with space limitation and equipment access challenges. Staff is working through these challenges with a focus on a start in July.

North 29 Commuter Route – JAUNT has finalized its partnership with UVA to support a commuter route from the rural area off of North US29. The service is a partnership with UVA to help serve the research park on US29 and provide commuters a transit option into the UVA campus and downtown area. UVA has committed to providing the 50% local match for the service, similar to the relationship with Wintergreen.

June Team Meetings – JAUNT has scheduling its regular Team Meetings for the middle of June. This is one of the many ways we convey new information to staff (such as compensation) and offer them a chance to ask questions and discuss concerns.

JAUNT BOARD MEETING CALENDAR

July	Two-Year Financial Plan Salary and Benefits Survey Results Annual Stockholders Meeting- Election of Officers Quarterly Updates (Safety, Outreach, Financial, Performance) <u>Worksession</u> - Transit Development Plan: Goals and Objectives
August	<i>Regular Board of Directors meeting may be canceled due to Annual CTAV Expo</i> Annual Marketing and Outreach Plan Finance Committee Meeting – Draft FY20 Budget <u>Worksession</u> - Two-Year Financial Plan
September	Draft FY20 Budget for Discussion/Approval FY20-26 Capital Project Discussion/Approval
October	Quarterly Updates (Safety, Outreach, Financial, Performance) Revisions to Draft Budget (<i>If needed</i>) <u>Worksession</u> - Annual Report
November	Passenger Survey Review Audit Review
December	<i>Recommended: Holiday Party</i>
January	Quarterly Updates (Safety, Outreach, Financial, Performance) Public Hearing: Submission of State and Federal Budget Applications <u>Worksession</u> - Transit Development Plan Update
February	Agency Survey Review
March	Annual update EEO, Title IV Policy and DBE Goal
April	Quarterly Updates (Safety, Outreach, Financial, Performance) <u>Worksession</u> - Two-Year Financial Plan
May	Local Government Proxy Authorizations Nominating Committee
June	Finance Committee Meeting – Final FY19 Budget FY19 Budget Adoption Executive Director Evaluation

Upcoming Board Meetings

July 12th, 2018
 August 8th, 2018
 September 12th, 2018
 October 10th, 2018
 November 14th, 2018
 December 12th, 2018

January 9th, 2019
 February 13th, 2019
 March 13th, 2019
 April 10th, 2019
 May 8th, 2019
 June 12th, 2019