

## Board Attendance Roster

Month: February      Year: 2026

Directors	Present In Person	Present Virtual	Absent
Brad Burdette, [President], Nelson	X		
James Schoenster, [Vice President], Fluvanna	X		
Ben Chambers, [Secretary], Charlottesville	X		
Jacob Sumner, [Treasurer], Albemarle	X		
Nick Pilipowskyj, Albemarle	X		
Kristi Hagen, Albemarle	X		
Iscella Wittich, Fluvanna	X		
Christine Appert, Charlottesville	X		
Chris Cullinan, Charlottesville	X		
Steven Johnson, Charlottesville	X		
Randy Parker, Louisa	X		
Rachel Jones, Louisa (Left at 11:13am)			X
Dian McNaught, Nelson	X		
<b>Ex Officio Directors</b>			
Christine Jacobs, TJPDC		X	
Garland Williams, CAT		X	
Katy Miller, DRPT		X	
Juanita Shanks, Buckingham		X	
Davis Lamb, Greene County			X
<b>Staff</b>			
Mike Murphy, CEO	X		
Missy Corbin, CFO	X		
Andy Steed, COO	X		
Mike Mills, Dir of Procurement		X	
Ben Rutherford, Sys Admin	X		
Janet Jackson, Chief of People and Operations		X	
Amanda Powell, Executive Asst	X		
Jason Espie, Director of Planning	X		
Danny Palmer, Director of Operations			X
Milton Steppe, Director of Marketing & Communications	X		
Jordan Bowman (Legal Counsel)	X		
Corey Houchens, Fleet Manager		X	
Angla Jones, Call Center Supervisor		X	
Simona Howard, Road Supervisor		X	
Phyllis Williams, Operator, Training, and Performance		X	
Tisha Jaudon, Senior Finance Manager		X	
Jermaine Butler, Road Supervisor		X	
Jeania Pace, HR		X	

# JAUNT

People

Service  
**MINUTES**

Connection

**Meeting of the Board of Directors**

*February 11, 2026, at 10:00 AM EST*

**I. Call to Order** — *Brad Burdette, President*

10:00 am

**II. Roll Call** – *Ben Chambers, Secretary*

See Roster

**III. Introductions & Welcome** — *Brad Burdette, President*

Milton Steppe was introduced to the board as Jaunt’s new Communications and Marketing Director, bringing extensive public service experience to the organization. Nick Pilipowskyj was recognized for this service on the board representing Albemarle County as he prepares to step down from the board due to relocation.

**IV. Public Comments** — *Brad Burdette, President*

None

**V. Action Items**

A. December 10, 2025 Board of Directors Meeting Minutes – *Ben Chambers, Secretary*

1<sup>st</sup>: Steven J.

2<sup>nd</sup>: Iscella W.

Vote: Unanimous

B. Approve Excess Capital Strategy for Fiscal Year 2025 – *Mike Murphy, Missy Corbin*

Motion was made to accept the strategy suggested by the CEO in the amount of \$1,001,047.00 but if the grants are received, then it will be the \$883,109.00 figure.

1<sup>st</sup>: Randy P.

2<sup>nd</sup>: James S.

Vote: Unanimous

C. Approve Resolution Authorizing Vehicle Disposal – *Missy Corbin*

1<sup>st</sup>: Ben C.

2<sup>nd</sup>: Dian M.

Vote: Unanimous

**VII. Standing Committee Reports**

A. Finance Committee – *Missy Corbin, Mike Murphy, Jacob Sumner, Treasurer*

Missy C. reviewed the financial reports with the board, noting that Jaunt continues to earn high interest through LGIP. She went on to report that contract revenue actuals have decreased, primarily due to several agencies discontinuing their service contracts. Missy C. also noted a slight short fall in salaries, wages, and fringe benefits, but stated that this is expected to level out now that all open positions have been filled. She added that there was limited financial activity to report as delays with some FY2026 contracts have prevented Jaunt from beginning reimbursement submissions at this time.

Randy P. made a motion that the Board no longer be provided with the CEO's monthly expense report in the future, and that such information be reported to the Finance committee, with the Finance Committee authorized to flag and bring it to the board as needed.

1<sup>st</sup>: Randy P.

2<sup>nd</sup>: James S.

Vote: Unanimous

The motion was approved by more than two-thirds and is considered to be an amendment to the agenda.

B. Operations and Safety Reports – *Jason Espie, Andy Steed*

Andy reported for the month of November, Jaunt had 4 preventable accidents, 1 non-preventable accident, 1 customer related incident, 0 staff related incidents, and 0 NTD reportable accidents. For December, he reported 1 preventable accident, 4 non-preventable accidents, 2 customer related incidents, 0 staff related incidents, and 0 NTD reportable accidents. He mentioned that while accident rates are above target, new training and safety initiatives are underway, including revamped on-boarding and refresher programs. Jason went on to go over Jaunt's performance statistics for the months of November and December, highlighting that ridership dipped through these months but noted that this seems to be a typical pattern during the winter months. He went on to report that there were 0 ADA denials for November and December and on-time performance was trending upwards.

C. CEO Report – *Mike Murphy*

Mike M. reported that while Jaunt was a finalist for a National Rural Transit Assistant Program grant, the organization was not selected. He went on to say that Jaunt is now requesting demonstration grant funding to help initiate commuter bus service options in Greene County. He also noted that Jaunt has submitted a demonstration grant proposal to support midday service between Fluvanna and Louisa to and from Charlottesville/Albemarle. Mike M. added

that Jaunt continues to actively pursue state and federal funding opportunities, including participation in a \$300M state transit bill and a \$3.5M budget amendment for regional transit expansion.

#### **VIII. New Business**

##### **A. FY2027 State Budget Application Update – *Mike Murphy, Missy Corbin***

Mike M. reviewed Jaunt’s local and state capital budget requests with the board, explaining that the state’s web-based grant system requires separate applications for each item, resulting in approximately 10-11 individual requests. He noted that the capital requests include funding for 4 different vehicles types, including minivans being added for the first time and larger Connect-style buses to support service growth. Additional requests include funding for major vehicle components such as engines and transmissions, shop equipment, an in-vehicle tablets.

##### **B. Next board meeting topics – *Mike Murphy***

Mike M. reminded the board that the April meeting had been moved to Wednesday, April 1, 2026, due to spring break schedules. He noted that upcoming meeting will include updates on the employee handbook refresh, which is expected to be presented to the Board for approval at the June meeting. The meeting will also include discussion of potential alternatives for the disposal of capital assets, as well as an analysis of commuter bus capacity compared to current utilization.

#### **IX. Announcements and Board Member comments**

None

**Adjourn to the next meeting: April 1, 2026, at 10:00 AM EST**