Board Attendance Roster

Month: June Year: 2026

Directors	Present In Person	Present Virtual	Absent
Brad Burdette, [President], Nelson			X
James Schoenster, [Vice President], Fluvanna	X		
Ben Chambers, [Secretary], Charlottesville			X
Jacob Sumner, [Treasurer], Albemarle	X		
Kristi Hagen, Albemarle		X	
Diantha McKeel, Albemarle (Arrived at 10:57am)	X		
Heather Marcel, Albemarle	X		
Iscella Wittich, Fluvanna	X		
Christine Appert, Charlottesville	X		
Chris Cullinan, Charlottesville	X		
Steven Johnson, Charlottesville	X		
Randy Parker, Louisa	X		
Rachel Jones, Louisa			X
Dian McNaught, Nelson (Arrived at 10:12am)	X		
Ex Officio Directors			
Christine Jacobs, TJPDC		X	
Garland Williams, CAT			X
Katy Miller, DRPT		X	
Juanita Shanks, Buckingham		X	
Davis Lamb, Greene County			X
Staff			
Mike Murphy, CEO	X		
Missy Corbin, CFO	X		
Andy Steed, COO	X		
Mike Mills, Dir of Procurement			X
Ben Rutherford, Sys Admin	X		
Amanda Powell, Senior Office Specialist	X		
Jason Espie, Director of Planning	X		
Milton Steppe, Director of Marketing & Communications		X	
Jordan Bowman (Legal Counsel)	X		
Tisha Jaudon, Senior Finance Manager			X
Jeania Pace, HR		X	
Public			
Lucinda Shannon, TJPDC		X	

People.
Service.
Connection.

MINUTES

Meeting of the Board of Directors

June 10, 2026, at 10:00 AM EST

I. Call to Order — James Schoenster , Vice President

10:05am

II. Roll Call – Jacob Sumner, Treasurer

See Roster

III. Introductions & Welcome — James Schoenster, Vice President

The board took a few moments to welcome and introduce themselves to the newest Albemarle county representative, Heather Marcel. Heather shared a brief introduction, including her work with the Emily Couric Leadership Forum, a nonprofit organization that provides scholarships to young women in high school. She also noted that she manages the Grace Grocery Food Pantry in Crozet. Mike M. gave a quick introduction for Jaunt's new Director of Operations, Shyqueen Mitchell, who was unable to attend the meeting as she was participating in training with two fellow colleagues to become certified Community Transit Managers. Mike M. shared that Shyqueen joins Jaunt from New York and brings extensive expertise in scheduling and dispatch, skills that align with Jaunt's current operational needs and future direction.

IV. Public Comments — James Schoenster, Vice President

None

VI. Action Items

A. April 1, 2026 Board of Directors Meeting Minutes - Ben Chambers, Secretary

1st: Jacob S.	2nd: Dian M.	Vote: Unanimous

B. Approve Budget for Fiscal Year 2027 - Mike Murphy, Missy Corbin

1st: Jacob S.	2nd: Randy P.	Vote: Unanimous

C. Reschedule August 2026 Meeting - Mike Murphy

1st: Randy P.	2nd: Iscella W.	Vote: Unanimous

D. Approve Operator Handbook - Mike Murphy, Andy Steed

1st: Chris C.	2nd: Randy P.	Vote: Unanimous

E. Reapprove participation in the State Safety Plan - Mike Murphy

1st: Randy P.	2nd: Jacob S.	Vote: Unanimous

F. Approve Financial and Grants Management Policy – Missy Corbin

1st: Jacob S.	2nd: Chris C.	Vote: Unanimous

VII. Standing Committee Reports

A. Finance Committee - Missy Corbin, Mike Murphy, Jacob Sumner, Treasurer

Missy C. reported that there were no significant changes since the previous financial report, noting that ongoing delays in State and DRPT funding have limited normal fluctuations in the financial statements. She explained that many invoices and reimbursements have been delayed but are expected to be processed by the end of the fiscal year, resulting in financial activity leveling out in June. Missy C. also reported that Jaunt continues to perform well from an operating standpoint, earning approximately $71,000 more in interest revenue through our LGIP account. While contract revenue has continued to trend lower, all Federal and State operating grants are current, and related revenues are expected to level off within the next 30 days.

B. Operations and Safety Reports - Jason Espie, Andy Steed

Andy S. briefly reviewed the March and April 2026 safety reports. He reported that Jaunt recorded zero preventable accidents in March and six preventable accidents in April, along with four customer related incidents between the two months. In response to the increase in preventable accidents and customer related incidents, Andy noted that all operators completed wheelchair securement training. He also announced plans for a company wide safety training event on June 19, which would include backing and mirror exercises. Jason E. went on to review Jaunt's March and April 2026 operating statistics, reporting that ridership increased to 21,664 trips in March and 22,322 trips in April, contributing to a 4.5% year-to-date increase for FY2026 compared to FY2025. While agency trips continue to decline, Crozet Connect ridership increased by 22.6% over the previous year. Jason also reported that the reports showed zero trip denials for both March and April, but a slight dip in on-time performance during the reporting period.

C. CEO Report - Mike Murphy

Mike M. reported several organizational updates. He announced that Jaunt's Director of Human Resources is no longer with the organization and that recruitment is underway for a Director of Human Resources. Mike M. also reported that Jaunt is now eligible to participate in the Local Choice Program, which will allow employees to enroll in the state health plan. He provided an update on grant opportunities, noting that Jaunt is awaiting the final state budget. If funding is approved, Jaunt has been recommended for a demonstration grant that would support a midday route in both Fluvanna County and Louisa County, as well as the implementation of a true fixed Connect route in Greene County. Mike M. further reported that beginning in August and September, all Jaunt employees will receive informal written performance feedback. He explained that this phased approach is being implemented because formal performance evaluations have not been conducted in several years. The intent is to ensure employees clearly understand performance expectations before transitioning to a formal documented evaluation process. In conclusion, Mike M. stated that a new Employee Handbook is currently being developed and is expected to be presented to the board at the October Board of Directors Meeting.

VIII. New Business

A. Next board meeting topics - Mike Murphy

Mike M. reported that a budget update will be presented at the August Board of Directors meeting. He stated that, if the state budget is approved as recommended, the Board will a have a more detailed discussion regarding the proposed demonstration grants, including what the projects would entail and Jaunt's planning and preparation efforts during the first six months of implementation.

IX. Announcements and Board Member comments

None

X. A motion was made by Iscella Wittich to enter into closed session pursuant to Virginia Code Section 2.2-3711(A)(1) for discussion and consideration of the performance and salary of a specific public officers, appointees, or employees of Jaunt, the subject matter being the annual performance evaluation of the Chief Executive Officer. This motion was seconded by Jacob S. and the Jaunt Board of Directors entered into closed session at 11:50am.

Following the closed session, the following certification was approved by a roll call vote:

To the best of each member's knowledge (i) only public business matters lawfully exempted from open meeting requirements under this chapter and (ii) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed, or considered in the meeting by the Board of Directors of Jaunt, Inc.

Record of Roll Call Vote of the Certification

AYE	NAY	ABSTAIN	NOT PRESENT	MEMBER
			X	**Brad Burdette – [President], Nelson**
X				**James Schoenster – [Vice President], Fluvanna**
			X	**Ben Chambers – [Secretary], Charlottesville**
X				**Jacob Sumner - [Treasurer], Albemarle**
X				**Kristi Hagen - Albemarle**
X				**Diantha McKeel – Albemarle**
X				**Heather Marcel – Albemarle**
X				**Iscella Wittich – Fluvanna**
X				**Christine Appert – Charlottesville**
X				**Chris Cullinan - Charlottesville**
X				**Steven Johnson – Charlottesville**
X				**Randy Parker – Louisa**
			X	**Rachel Jones – Louisa**
X				**Dian McNaught - Nelson**

A motion was then made by Jacob Sumner to increase the CEO's salary with a 4% Cost of Living Adjustment and a 2% performance increase, effective July 1, 2026. The motion was seconded by Chris Cullinan. The motion was adopted unanimously.

Adjourn to the next meeting: August 5, 2026, at 10:00 AM EST